



**STAFF APPLICATION FORM**

The World Youth Alliance is looking for leaders with a strong desire to protect and promote human dignity while making a positive impact on society. Successful staff has been proactive, self-driven, resourceful, detail-oriented, and humble individuals with the willingness to learn. If you possess these qualities and you're looking to make a difference, you are invited to apply to join the World Youth Alliance staff team.

**You are expected to have read the Job Description for WYA Asia Pacific Regional Director of Operations Position and to compile the following requirements in addition to this application form:**

1. 1-page cover letter addressed to the WYAAP Regional Director
2. Curriculum Vitae or Resumé with a (1x1) ID picture taken within the last 6 months
3. Two (2) signed recommendation letters, preferably from professional references. Letters should be addressed to the WYAAP Regional Director.
4. Competency Test: 2021 Emerging Leaders Conference Program and Budget Proposal

Last Name	First Name	Nickname
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PERSONAL INFORMATION			
E-mail Address	<input type="text"/>	Sex	<input type="text"/>
Date of Birth (Month/Day/Year)	<input type="text"/>	Age	<input type="text"/>
Current address	<input type="text"/>		
Country of residence	<input type="text"/>	Nationality	<input type="text"/>
Languages spoken	<input type="text"/>		
Religious affiliation (if any)	<input type="text"/>		
Mobile number (with area code)	<input type="text"/>		
Skills and talents	<input type="text"/>		
Hobbies and interests	<input type="text"/>		
Present occupation & work title	<input type="text"/>		
Current employer/company	<input type="text"/>		
Years/months employed	<input type="text"/>		



EDUCATIONAL BACKGROUND			
	Institution	Years attended	Degree / Focus
Primary			
Secondary			
Tertiary			
Others			

ENGLISH LANGUAGE PROFICIENCY				
Speaking	<input type="checkbox"/> Novice	<input type="checkbox"/> Intermediate	<input type="checkbox"/> Advanced	<input type="checkbox"/> Superior
Reading	<input type="checkbox"/> Novice	<input type="checkbox"/> Intermediate	<input type="checkbox"/> Advanced	<input type="checkbox"/> Superior
Writing	<input type="checkbox"/> Novice	<input type="checkbox"/> Intermediate	<input type="checkbox"/> Advanced	<input type="checkbox"/> Superior

PROFESSIONAL SKILLS (please rate/mark your skill level for each item below)					
0: None / poor	3: Basic / average	5: Advanced	0	3	5
Public Speaking			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpersonal communication			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Critical thinking			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Event management			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Project management			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Budget Management			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Training/Capacity Building Management			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Time management			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fundraising			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advocacy research and writing			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Essay Writing			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Photography			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Social Media marketing (Google Ads, Facebook Ads)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other professional skills you possess:					
Awards won/certification & scholarships received					

**WORLD YOUTH ALLIANCE INVOLVEMENT**



(Please mark the box if the statement is applicable to you.)	
<input type="checkbox"/>	I am a Certified WYA Member. (Year of Training: <input type="text"/> )
<input type="checkbox"/>	I have participated in other WYA events, such as:
<b>How did you FIRST encounter WYA?</b>	
<input type="checkbox"/>	Through a friend/family member (name: <input type="text"/> )
<input type="checkbox"/>	Through my school/organization (name: <input type="text"/> )
<input type="checkbox"/>	I attended a WYA talk in .
<input type="checkbox"/>	I visited a WYA Booth at .
<input type="checkbox"/>	I saw a post about WYA on Facebook.
<input type="checkbox"/>	I saw a post about WYA on Instagram/Twitter.
<input type="checkbox"/>	I saw an online advertisement outside Facebook.
<input type="checkbox"/>	I searched for youth opportunities/organizations on Google.
<input type="checkbox"/>	Other: <input type="text"/>
<b>How did you learn about the vacancy?</b>	
<input type="checkbox"/>	Through a friend/family member (specify: <input type="text"/> )
<input type="checkbox"/>	I received an e-mail from WYA.
<input type="checkbox"/>	I saw a post on Facebook.
<input type="checkbox"/>	I saw a post on Instagram/Twitter.
<input type="checkbox"/>	I visited the WYA website.
<input type="checkbox"/>	I searched for career opportunities on Google.
<input type="checkbox"/>	Other: <input type="text"/>

REFERENCES			
<b>Reference 1:</b>			
Name	<input type="text"/>	E-Mail Address	<input type="text"/>
Institution/Organization	<input type="text"/>	Contact Number	<input type="text"/>
Position/Job Title	<input type="text"/>		
<b>Reference 2:</b>			
Name	<input type="text"/>	E-Mail Address	<input type="text"/>
Institution/Organization	<input type="text"/>	Contact Number	<input type="text"/>
Position/Job Title	<input type="text"/>		
<b>Reference 3:</b>			
Name	<input type="text"/>	E-Mail Address	<input type="text"/>
Institution/Organization	<input type="text"/>	Contact Number	<input type="text"/>
Position/Job Title	<input type="text"/>		



**ESSAY** (Answer each question in less than 700 words)

What is your vision for WYA Asia Pacific?

Why do you want to take on this position? What is your long-term career goal?

Describe what you know to be your three greatest professional strengths, and relate these to the position you are applying for.

Describe a relevant experience that demonstrates each professional strength you mentioned.

In your own words, explain the key ideas in Chapter 6 (History of Ideas) of the WYA Certified Training Program.



## COMPETENCY TEST: 2021 EMERGING LEADERS CONFERENCE PROGRAM AND BUDGET PROPOSAL

**Prepare a program and equivalent budget proposal/strategy for the 2021 Emerging Leaders Conference given the requirements below. This scenario assumes that we are now allowed to conduct an in-person event with 60 guests. Use a separate sheet to answer (you may prepare your own proposal template).**

- Dates must be around October or November and must be appropriate for your target participants (Asia Pacific youth; 16-25 years old)
- You must receive a minimum of 100 applications
- There will be 60 accepted delegates from different Asia Pacific countries
- There will be 12 facilitators (excluding WYAAP staff)
- The ELC will be a 3-day conference
- The venue must be conducive to learning and team-building
- The venue must be safe to travel and stay in
- You must fundraise 100% of the amount required to implement the program and have zero financial loss to WYAAP

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### DEADLINE AND APPLICATION INSTRUCTIONS

1. Save your completed application form in PDF format with the file name:  
*WYAAP RDO Application\_LAST NAME*
2. Send your complete requirements via e-mail to [careers@wya.net](mailto:careers@wya.net) with the subject name:  
*WYAAP RDO APPLICATION\_LAST NAME*

**Application deadline: February 5, 2021 (Friday) 11:59 PM, Philippine Standard Time**

Shortlisted applicants will be invited for interviews

**By ticking the box below, you are certifying that you have read and understood the Job Description for the role you are applying for and certify that the above information indicated in this form is true and correct to the best of your knowledge. You authorize World Youth Alliance to use and process the information that you have provided in this document for any lawful purposes and according to their data privacy policy ([www.wya.net/privacypolicy](http://www.wya.net/privacypolicy)).**

I hereby certify.