

## Staff Application Form

The World Youth Alliance is looking for leaders with a strong desire to protect and promote human dignity while possessing excellent professional skills that can help manage the region and represent the organization globally. Successful staff has been known to be proactive, self-driven, creative, results-driven, and humble individuals with the constant willingness to learn; if you possess these qualities and are looking to make a difference, you are invited to apply to join the World Youth Alliance staff team.

**You are expected to have read the Job Description for this position** and to compile the following requirements in addition to this application form:

1. 1-page cover letter addressed to the WYA President
2. Curriculum Vitae or Resumé with a (1x1) ID picture taken within the last 6 months
3. Two (2) signed recommendation letters, preferably from professional references. Letters should be addressed to the WYA President
4. Personal Essay
5. Writing sample

MS/MR LAST NAME	FIRST NAME
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PERSONAL INFORMATION	
E-mail Address	Sex
Birthday (Month/Day/Year)	Age
Current address	
Country of residence	Nationality
Languages spoken	
Religious affiliation (if any)	
Mobile number	
Skills and talents	
Hobbies and interests	
Present occupation & work title	
Current employer/company	
Years/months employed	

EDUCATIONAL BACKGROUND			
	Institution	Years attended	Degree / Focus
<b>Secondary</b>			
<b>Tertiary</b>			
<b>Others</b>			

PROFESSIONAL SKILLS (please rate/tick your skill level for each item below)					
0 : None / poor	3 : Basic / average	5 : Advanced	0	3	5
Public Speaking			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpersonal communication			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Critical thinking			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Event management			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Project management			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Time management			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fundraising			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advocacy research and writing			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Essay writing			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Photography			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Graphic design			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Social Media management			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Video production			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other professional skills you possess:					
Awards won/ certification & scholarships received					

WYA INVOLVEMENT	
Tick the box before the statement that applies to you.	
<input type="checkbox"/>	I am a Certified WYA Member.
<input type="checkbox"/>	I have participated in WYA events, such as—

How did you FIRST encounter WYA?	
<input type="checkbox"/>	Through a friend/family member /
<input type="checkbox"/>	Through my school/organization /
<input type="checkbox"/>	I attended a WYA talk in /
<input type="checkbox"/>	I visited a WYA Booth at /
<input type="checkbox"/>	I saw a post about WYA on Facebook.
<input type="checkbox"/>	I saw a post about WYA on Instagram/Twitter.
<input type="checkbox"/>	I saw an advertisement outside Facebook.
<input type="checkbox"/>	I searched for youth opportunities/organizations on Google.
<input type="checkbox"/>	Other:

How did you learn about the vacancy?	
<input type="checkbox"/>	Through a friend/family member (specify: _____ )
<input type="checkbox"/>	I received an e-mail from WYA.
<input type="checkbox"/>	I saw a post on Facebook.
<input type="checkbox"/>	I saw a post on Instagram/Twitter.
<input type="checkbox"/>	I visited the WYA website.
<input type="checkbox"/>	I searched for career opportunities on Google.
<input type="checkbox"/>	Other:

PROFESSIONAL REFERENCES		
<b>Reference 1</b>		
Name		E-Mail Address
Position/Job Title		Contact Number (Include Area Code)
Institution/Company		
<b>Reference 2</b>		
Name		E-Mail Address
Position/Job Title		Contact Number
Institution/Company		
<b>Reference 3</b>		
Name		E-Mail Address
Position/Job Title		Contact Number
Institution/Company		

**Answer the questions below. Limit your answers to the space provided.**

Do you have a personal advocacy that you actively promote and live out? Tell us about that and what you have done or are actively doing to support this cause.

Why do you want to take on this position? What is your long-term career goal?

List your three most effective professional strengths (soft/hard skills) based entirely on feedback you have received from your professional contacts. Relate these to the position you are applying for.

Describe a relevant experience that demonstrates each professional strength you mentioned above.

In your own words, explain the key ideas in Chapter 6 (History of Ideas) of the WYA Certified Training Program.

## PERSONAL ESSAY

**Write an essay about your vision for WYA's advocacy work.  
Make sure it answers the following:**

1. What do you intend to achieve before your term as World Youth Alliance Europe Regional Director of Operations ends?
2. Assuming you were selected the position, describe the key achievements of/changes in WYA Europe by the end of your term (after 3 years).

### Format

- 1-2 pages only
- Normal margins
- Font: Times New Roman
- Font size: 11
- Paragraph Line spacing: Exactly > at 15pts
- Include an essay title.

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### Application Instructions

1. Save your completed form in PDF format with the file name:  
**WYAE RDO Application\_<LAST NAME>**
2. Submit your complete application requirements (PDF) as attachments via e-mail to [careers@wya.net](mailto:careers@wya.net) with the subject line: **WYAE RDO APPLICATION\_<LAST NAME>**

Shortlisted applicants will be invited for interviews.

The deadline for application is on **November 21, 2021, 11:59 PM Eastern time.**

By ticking the dot below, you certify that you have read and understood the Job Description for the role you are applying for and certify that the above information indicated in this form is true and correct to the best of your knowledge. You authorize World Youth Alliance to use and process the information that you have provided in this document for any lawful purposes and according to their data privacy policy ([www.wya.net/privacypolicy](http://www.wya.net/privacypolicy)).

**I hereby certify.**